

Intern for Data Science Research Center

Duke Kunshan University

Job Description

Position Overview:

The Data Science Research Center (DSRC) at Duke Kunshan University (DKU) is seeking applicants with experiences in administrative and research assistance, to engage in research collaboration between Duke University, Duke Kunshan University and major industrial companies.

DKU is a partnership of Duke University, Wuhan University and the Municipality of Kunshan, China. The campus is located 37 miles west of Shanghai in Kunshan, which is connected to Shanghai via a 20-minute high-speed train. DKU currently offers graduate and undergraduate programs. For more info, visit <http://www.dukekunshan.edu.cn>.

DSRC is an interdisciplinary research-dedicated unit that engages a broad spectrum of investigators across disciplines. The center is now aggressively pursuing interdisciplinary research on big data analytics over a broad range of applications including autonomous driving, advanced manufacturing, audio speech and language processing, computer vision, healthcare, etc.

Intern will perform administrative works and research management support to Dr. Ming Li and his speech and multimodal intelligent information processing (SMIIP) lab for the DKU foundation project 2018DKUF0025.

Reports to:

Dr. Ming Li

Essential Duties:

- Administrative works, fund management, events planning and research support;
- Communicate and coordinate within and across research teams and collaborators;
- Coordinate data acquisition and annotation;
- Any other tasks required by the lab director.

Required Qualifications:

- Solid English skills;
- Honest, trustworthy, diligent, hardworking, patient, tolerant team player;
- Some experience of research assistance and administrative works;
- Strong sense of interdisciplinary research;
- Currently enrolled in an undergraduate or graduate program.